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STATE OF MICHIGAN

IN THE PROBATE COURT FOR THE COUNTY OF MACOMB

Administrative Order 2006-02

No: 91-117,735-ML

At a session of said Court, held in the
City of Mt. Clemens, County of Macomb
3rd Day of March, 2006

PRESENT: HON. PAMELA G. O'SULLIVAN, CHIEF JUDGE OF PROBATE

ADMINISTRATIVE CLOSING POLICY FOR GUARDIANSHIP FILES

It shall be the policy of the Macomb County Probate Court that adult/minor guardianships shall not be administratively closed until reviewed by the Court Administrator on a case-by-case basis and not before the Court is satisfied with the well-being of the ward.

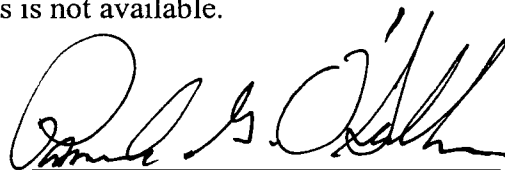
The following guidelines shall apply:

In case of minor guardianships where the Guardian has failed to report on the condition of the minor, the matter shall be referred to the Guardianship Department. If an investigation can be conducted in the county of Macomb to establish the whereabouts of the minor and his/her well-being. In the event that this cannot be accomplished in the county, the matter will be referred to the Department of Human Services to investigate and report to the Court. Only upon satisfactory response will the Court consider a suspension and/or administrative closing of the file.

In the matter of adult guardianships where the Guardian has failed to report on the condition of the ward, the matter shall be referred to Adult Protective Services to investigate and report as to the whereabouts and well-being of the ward. Only upon satisfactory response will the Court consider a suspension and/or administrative closing of the file.

In either of the above matters, the Court shall have the option of the immediate appointment of a Guardian ad Litem in the event that the normal investigative process is not available.

Date: March 3, 2006



**PAMELA G. O'SULLIVAN
CHIEF JUDGE OF PROBATE**