

STATE OF MICHIGAN

IN THE 16th JUDICIAL CIRCUIT FOR THE COUNTY OF MACOMB
IN THE PROBATE COURT FOR THE COUNTY OF MACOMB
IN THE 42nd DISTRICT COURT FOR THE COUNTY OF MACOMB

In Re: Plan to Return to Full Capacity Phase One

Circuit Court Joint Local Administrative Order #2020-04J
Probate Court Joint Local Administrative Order #2020-02J
42nd District Court Joint Local Administrative Order #2020-02J

In accordance with Administrative Order 2020-14, effective May 6, 2020, and upon approval of the State Court Administrative Office (SCAO), the Chief Judge of the 16th Judicial Circuit, Macomb County Probate and 42nd District Courts have consulted with the local health department and determined that gating criteria is satisfied as of June 1, 2020. Specifically:

1. Confirmed or suspected cases have occurred in the court facility, but deep cleaning of exposed areas and applicable employee self-quarantine actions have been taken and,
 2. There is a downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests); and,
 3. State and local orders restricting movement and/or requiring shelter in- place have been rescinded or limited and SCAO has determined that existing orders would not prevent the court from implementing Phase One requirements; and,
 4. The Chief Judge has consulted with health authorities and obtained data (attached) confirming that regional health care facilities are able to treat all patients without crisis care.
- A. In order to protect the health and safety of employees and the public, the 16th Judicial Circuit, Macomb County Probate and 42nd District Courts have enacted the following protections:
1. Employees will self-screen for COVID-19 symptoms. Employees who feel sick or have any COVID-19 symptoms will not report to work. Employees who feel sick or display symptoms at work will be sent home.^a
 2. Court employees have been surveyed and those employees who have self-identified as a vulnerable employee and unable to return to work, have been offered

¹ Guidance on COVID-19 symptoms is evolving rapidly. The most up-to-date information about symptoms of COVID-19 are available on the CDC website at <http://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

appropriate accommodations, including the ability to work remotely if their job lends itself to remote work.

3. To the extent possible, court employees who are working remotely will be allowed the opportunity to work remotely.
 4. Employees in court facilities will maintain social distancing of six feet at all times and wear masks when six-foot physical distance cannot be maintained. The Court has taken the following steps to ensure proper social distancing and employee safety:
 - a. Placed physical barriers between workspaces that are not six feet apart.
 - b. Marked the floor in common spaces to indicate six foot intervals.
 - c. Required employees to wear masks while in public spaces.
 - d. Required employees handling mail will wear masks and gloves.
 - e. Implemented staggered shifts of employees to reduce crowd size and the risk of people gathering at start and close times.
 5. Employees will practice good hygiene through hand washing, frequent disinfecting of used items and surfaces, sneezing or coughing into a tissue or elbow, and avoiding touching their faces.
 6. Employees will not travel for non-essential business.
 7. Employees have been trained regarding COVID-19. The training included good hygiene practices, updated personnel policies, and safety controls at the court facilities.
 8. Court facilities have posted signage emphasizing proper handwashing.
 9. Shared equipment will be cleaned and sanitized before use. Examples of shared equipment include copiers, fax machines, and telephones used by more than one employee during a single shift or in consecutive shifts. This equipment should be wiped down with disinfectant or a disinfectant wipe between uses.
 10. The Court is following the CDC guidance on cleaning and disinfecting if the facility is exposed to COVID-19.
 11. The Court has developed a contact tracing policy and is prepared to implement contact tracing procedures after receiving notification that the court facility has had confirmed exposure to COVID-19. These procedures will help the Court identify individuals who may have been exposed to COVID-19 and will identify exposure locations that need to be cleaned and disinfected pursuant to CDC guidelines.
- B. The 16th Judicial Circuit, Macomb County Probate and 42nd District Courts are enacting the following measures related to public entry into court facilities:
1. The public will be screened by security prior to enter the court building. Screening questions will include, but are not limited to the following:

- a. Do you have a fever greater than 100.4 degrees? [If a touchless/ contactless thermometer is available, a temperature check is strongly recommended in lieu of verbal confirmation.]
- b. Do you have a cough or worsening cough (excluding chronic cough due to known medical reason)?
- c. Do you have shortness of breath? Or,
- d. Do you have any of the following symptoms:
 - Fever
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Diarrhea
 - New loss of taste or smell
- e. Have you had any close contact in the last fourteen (14) days with someone with a COVID-19 diagnosis?
- f. Have you traveled internationally or outside of Michigan in the last fourteen (14) days?

Any individual responding “yes” to the screening questions will not be allowed to enter the courthouse until they can pass the screening questions. Screening personnel will notify the Court of any individual that does not make it past screening. The Court will accept documents for filing from the person. If the person was scheduled to appear as a party to a court proceeding, the Court will work to reschedule the hearing/trial to either a remote proceeding or to a future date when the person may pass courthouse screening. The Court must provide appropriate personal protective equipment (PPE) to any personnel responsible for in-person screening.

- C. In order to facilitate the essential business of the Courts, the Courts are enacting the following measures related to court proceedings:
1. Proceedings will be conducted virtually to the maximum extent possible, consistent with Administrative Order No. 2020-6.
 2. In-person court proceedings will be limited to no more than 10 people.
 3. Members of the public are required to wear face masks to the extent they can medically tolerate it. They will be provided by the Court prior to entry.
 4. Pursuant to MCR 8.110(c), members of the public or staff who refuse to wear required face coverings or adhere to social distancing requirements may be asked to leave the court facility.
 5. Any member of the public who is asked to leave the court facility must be offered an opportunity to conduct court business virtually, attend court proceedings virtually, file

documents in an alternative manner, or confer with court administration to determine alternate arrangements for accessing the court.

The 16th Judicial Circuit, Macomb County Probate and 42nd District Courts are regularly meeting with local public health officials to monitor local public health conditions related to COVID-19 and are continuously evaluating data to assess their readiness to proceed to the next phase of court capacity.

Date: 6-2-20



James M. Biernat, Jr. – Chief Judge
16th Judicial Circuit, Macomb County
Probate and 42nd District Courts

Statewide Available PPE and Bed Tracking

Note: Data on this page will now be updated Monday - Friday due to furloughs.

Statewide Available Bed Tracking for COVID-19* 05/29/2020**

	Total Number of Hospital Beds	Hospital Inpatient Beds	Hospital Inpatient Bed Occupied	ICU Beds	ICU Bed Occupied	Negative Pressure Isolation Total	Negative Pressure Isolation Available	Total Ventilators	Available Ventilators	Available Operating Room	Available Adult Med/Surg	Available Burn Care	Available Pediatric	Available Psych.	Total Morgue Capacity	Mc Ava
Region 1	1670	1501	1003	208	140	212	124	215	170	39	224	0	40	55	43	1
Region 2N	5030	4833	3248	530	376	371	148	618	432	76	967	0	65	85	178	1
Region 2S	7189	6241	4712	987	707	557	142	1280	791	94	888	14	110	53	469	3
Region 3	2907	2447	1752	365	278	248	104	342	221	73	748	1	105	15	74	1
Region 5	2127	1518	1140	185	111	269	142	224	165	65	426	10	56	88	34	1
Region 6	2678	2330	1535	411	284	230	95	450	361	115	473	35	65	25	113	1
Region 7	1001	975	514	106	59	173	123	95	78	38	278	0	33	12	30	1
Region 8	670	563	247	59	37	109	81	96	89	37	256	19	48	18	31	1
Total	23272	20408	14151	2851	1992	2169	959	3320	2307	537	4260	79	522	351	972	7

*95% response rate

** Data is preliminary and subject to change

COVID-19 Metrics

HCC Region	Region 1	Region 2 North	Region 2 South	Region 3	Region 5	Region 6	Region 7	Region 8	Total
# of ED Discharges	53	107	100	46	64	81	22	3	476
# In Critical Care	18	84	139	53	13	31	6	2	346
# on Ventilators	13	63	105	29	7	23	0	0	240
# of Inpatients	18	156	263	94	35	106	2	0	674

Statewide Hospital Available PPE Tracking for COVID-19* 05/29/2020**

	CAPRs	Coveralls	Elastomeric Respirator	Elastomeric Respirator Filters	Face Shields	Gloves	Goggles	N95 Respirator Masks	PAPR Batteries	PAPR Filters	PAPRs	Surgical Gowns	Surgical Isolation Gowns	Surgical Masks/Facemasks
Region 1	50	48,624	77	21	128,442	1,264,856	5,891	117,144	214	411	137	19,561	125,860	1,067,873
Region 2N	185	8,895	24	73	139,494	5,496,807	20,001	227,138	331	596	342	75,446	229,077	502,465
Region 2S	109	29,005	2	1,815	283,381	3,668,843	18,340	518,078	806	1,292	1,126	47,630	306,316	1,786,616
Region 3	235	3,351	8	12	95,028	4,776,479	33,760	198,745	209	406	158	18,579	248,639	920,514
Region 5	157	1,913	23	64	22,542	1,254,020	8,379	45,504	258	314	178	12,448	53,965	144,756
Region 6	136	1,685	14	36	116,420	11,749,634	42,261	355,238	401	915	371	76,632	54,157	1,923,892
Region 7	46	3,434	0	0	95,619	5,222,938	10,756	55,786	340	264	256	25,772	26,202	628,475
Region 8	4	2,882	45	190	32,332	2,086,676	1,140	88,217	148	361	155	12,046	71,747	369,263
Total	922	99,789	193	2,211	913,258	35,520,253	140,528	1,605,850	2,707	4,559	2,723	288,114	1,115,963	7,343,854

*86% Reporting

**Data is preliminary and subject to change

- Data is self-reported by hospitals daily to the EM Resource System per [MDHHS Director Robert Gordon's Emergency Order](#).
- Changes in inventory numbers have likely occurred since reporting was completed.
- This information will be updated daily by 7 p.m.
- Information about Healthcare Coalition Regions is available on the [MDHHS website](#).

Region 1 – Clinton, Eaton, Gratiot, Hillsdale, Ingham, Jackson, Lenawee, Livingston and Shiawassee counties.

Region 2S – City of Detroit and Monroe, Washtenaw and Wayne counties.

Region 2N - Macomb, Oakland and St. Clair counties.

Region 3 - Saginaw, Alcona, Iosco, Ogemaw, Arenac, Gladwin, Midland, Bay, Genesee, Tuscola, Lapeer, Sanilac and Huron counties.

Region 5 - Allegan, Barry, Calhoun, Branch, St. Joseph, Cass, Berrien, Van Buren and Kalamazoo counties.

Region 6 - Clare, Ionia, Isabella, Kent, Lake, Mason, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, Osceola and Ottawa counties.

Region 7 - Manistee, Wexford, Missaukee, Roscommon, Benzie, Leelanau, Grand Traverse, Kalkaska, Crawford, Oscoda, Antrim, Otsego, Montmorency, Alpena, Presque Isle, Cheboygan, Emmet and Charlevoix counties.

Region 8 - Chippewa, Mackinac, Luce, Schoolcraft, Delta, Alger, Marquette, Dickinson, Menominee, Baraga, Iron, Gogebic, Ontonagon, Houghton and Keweenaw counties.